

Howard Taylor

2012 Diversity Way, Washington, DC 20002

301-588-6767

howardtaylor@t-howard.com

EDUCATION

Candidate for Bachelor of Arts, Journalism
University of Silver Spring (USS), Silver Spring, MD

Expected Graduation May 2013
Cumulative GPA: 3.8

HONORS / AWARDS

Deans Award for Academic Excellence 4-Semester Recipient, Fall 2010–Spring 2012

RELEVANT EXPERIENCE

CNN, New York, NY

June 2012 – August 2012

Newsroom Intern

- Conducted interviews and performed in-depth research to write articles to assist in increasing news distribution
- Transcribed press conferences, briefings, interviews and general video for on-air material to maximize viewership
- Worked to expand blog through growing the site's social media operations and building the follower database

On-Campus News, Silver Spring, MD

September 2010 – Present

Editor-in-Chief (2011-Present); Staff Writer (2010-2011)

- Develop relevant story ideas and write articles on strict deadlines to help increase circulation
- Produce broadcast stories for online edition; edit and post news updates with Final Cut Pro and Avid Newscutter
- Assist in managing online content to build viewership of online edition

ADDITIONAL EXPERIENCE

Campus Hall (USS), Silver Spring, MD

January 2011 – July 2012

Residence Assistant

- Built trusting relationships with residents
- Exhibited leadership and conflict resolution skills during various crises
- Worked directly with Residence Hall Manager and Director to coordinate on and off campus community service projects and networking events

Target, Baltimore, MD

Customer Relations Specialist

August 2008 – August 2010

- Managed apparel team to increase productivity and complete tasks in a timely manner
- Promoted store products while providing a positive environment for customers
- Provided solutions to customer needs and concerns on a daily basis

LEADERSHIP/ACTIVITIES

National Association of Black Journalists (NABJ), ***USS Chapter President***

January 2011 – Present

- Coordinate and manage meetings; schedule workshops and seminars for members; coordinate networking opportunities with professionals; increase awareness and manage advertising-related projects.

Management Leadership for Tomorrow (MLT), ***Career Prep Fellow***

July 2010 – Present

- Complete monthly assignments focused on critical thinking, skills assessment, action planning, and business communications; participate in quarterly seminars hosted by industry professionals from firms.

SKILLS

Technical: Advanced proficiency in Microsoft (Word, PowerPoint, and Outlook); Adobe (Illustrator, Photoshop, Final Cut Pro, and InDesign); and Avid Newscutter